



Code of Conduct

RULES	The code of conduct is the rules we ask that you follow as a member of Meet N Match It explains how we expect our members to act and what you can expect from our staff. It also applies to people attending our events and training sessions.
	 What we expect from you Respect other members, their support staff and family members. This means accepting that other people may have different opinions to you. Be polite to them at all times. Be friendly and kind to other people Respect other people's opinions and decisions
	Do not shout or swear at other Meet n Match members, staff members or volunteers. Do not be rude or offensive Do not be violent towards any member, staff member or volunteer.

Happy	Be yourself - imperfections and all
	Do not stand for abuse from other members. Report any concerns to our staff
	Contacting Staff
	We understand that making new friends or looking for a partner can be an exciting and also an anxious time.
	Meet N Match staff work part time and on set days. This means that we cannot always reply to you straight away.
e·mail	Please know that we will always call text or email you back but it might take a couple of days
	When you contact us, please be polite when in person, by phone, text and email.
	Please do not contact us many times. Wait for us to get back to you.
You have a message	You can leave a message or send us a text or email

	If you keep sending lots of calls, text or email, you may get a warning.If you continue to constantly contact us following a warning, we may remove your membership.An example of consistent contact is making lots of phone calls and texts on the same day or sending emails every day, without waiting for a reply
	What you can expect from us:
	Once your membership is accepted, we will do our best to find you a match
	We will always contact you when we find a match
	We will provide you with a chaperone for your first date or match with a member
	We will provide you with support to set up your first three dates or matches
	If a date or match does not work out, we will try to find another suitable match
	To keep in contact at least monthly, even when you have been matched
	To provide you with information about events and training
	We will always be polite and professional
	We will always respect your views
	Contacting Us
	Memberships: Erin: <u>erin@meet-n-match.co.uk</u> Lauri: <u>lauri@meet-n-match.co.uk</u>
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	Events: Samantha Nott: <u>samantha@meet-n-match.co.uk</u>
	Complaints and Compliments: Lucy: <u>lucy@meet-n-match.co.uk</u>
À	Other information
Spring into action	Meet N Match is managed by Spring into Action CIC, a community interest company.
	You can find out more about Spring into Action at www.spring-projects.co.uk